**REFERRAL FORM**

|  |  |  |  |
| --- | --- | --- | --- |
| PUPIL SURNAME **\*** |  | PUPIL FORENAME **\*** |  |
| D.O.B **\*** |  | GENDER **\*** |  |
| HOME ADDRESS **\*** |  |
| PARENT/CARER **\*** |  | CONTACT TELEPHONE NO. **\*** |  |
| KEY WORKER **\*** |  |
| SCHOOL **\*** |  | SCHOOL CONTACT **\*** |  |
| ALPS PROVISIONED? | No | YEAR GROUP **\*** |  |
| SAFEGUARDING **\******Are there any concerns that we need to be aware of?*** |  |
| LAC **\*** |  | EHC **\*** |  |
| ULN **\*** |  | UPN **\*** |  |
| REFERRED BY **\*** |  | REFERRAL DATE **\*** |  |

**Further Information:**

|  |  |
| --- | --- |
| What are the reasons for the referral? **\*** |  |
| What days is the pupil available for tuition?  |  |
| How many hours of tuition does the pupil require? **\******Please state no. of hours per week.*** |  |
| What subjects are to be covered by the tutor? **\******Please state the examination board.*** |  |
| Are there any specific subject areas to be addressed? |  |
| What level is the pupil currently working at? (1-9) |  |
| What exams is the pupil to be entered for? **\*** (Year 11+) |  |
| Are the sessions to take place at the pupil’s home? **\******If no, please state otherwise.*** |  |
| Is there any other relevant information? |  |

You will receive the pupil’s tutor reports via email at the end of every week.

Please provide us with an email address: **\***

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*Please complete the referral form and return to* ***bethan.jones@educ8luton.co.uk****.*

 For office use only:

STAMP

HERE

 Date ….…………………….. Signature ….……………………..

\* Required field. Please state if not applicable.